

ITEM 9-D

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**POTOMAC AND RAPPAHANNOCK
TRANSPORTATION COMMISSION**

RESOLUTION

MOTION: _____

RESOLUTION NO. 09-02-____
OFFICIAL COMMISSION MEETING
FEBRUARY 11, 2009

SECOND: _____

**RE: AUTHORIZATION TO ISSUE REQUEST FOR PROPOSALS (RFP) FOR
PROPERTY AND CASUALTY INSURANCE**

WHEREAS, the Potomac and Rappahannock Transportation Commission (PRTC) entered into a contract with Brown's Insurance Agency, Inc. for property and casualty insurance for one year plus four one-year options, which were exercised; and

WHEREAS, PRTC's contract with Brown's Insurance Agency, Inc. will expire July 1, 2009.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to issue a Request for Proposals for property and casualty insurance.

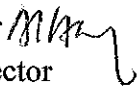


Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

February 11, 2009

TO: Chairman May and Commissioners

FROM: Alfred H. Harf 
Executive Director

RE: Authorization to Issue Request for Proposals (RFP) for Property and
Casualty Insurance

Recommendation:

Authorize the Executive Director to issue Request for Proposals (RFP) for property and casualty insurance.

Background:

In June 2004, the Commission authorized PRTC to enter into a contract with Browns' Insurance Agency, Inc. for property and casualty insurance. The contract was for one year effective July 1, 2004, with four one-year options. The options were exercised, and the contract with Brown's Insurance Agency, Inc. will expire July 1, 2009. The Commission is asked to authorize the Executive Director to issue an RFP for property and casualty insurance.

In June 2004, the Commission authorized PRTC to become a member of the Virginia Municipal Group Self Insurance Association (VMGSIA) for workers' compensation insurance, which was effective July 1, 2004. PRTC recommends retaining its VMGSIA membership. Since the VMGSIA is a self-insurance pool, PRTC does not need to issue an RFP for workers' compensation insurance to retain its VMGSIA membership.