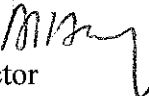


Potomac and Rappahannock  
Transportation Commission

14700 Potomac Mills Road  
Woodbridge, VA 22192

February 4, 2010

TO: Chairman May and PRTC Commissioners

FROM: Alfred H. Harf   
Executive Director

RE: PRTC Budget-to-Actual Comparison – Six Months Ended December 31,  
2009

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Attached are the statements titled "Budget-to-Actual Comparison, Six Months Ended December 31, 2009." These statements compare year-to-date actuals with the year-to-date budget.

The negative variance in year-to-date "Capital Outlay" reflected in the financial statements (and associated positive variance in state grant revenue) primarily represents capital outlays incurred in the current fiscal year that relate to project carryovers from FY09 (the purchase of four MCI buses for Tyson's service, bus shelter activity and the Transit Center commuter lot construction). The budgets for project carryovers will be brought forward as part of the mid-year budget revision.

Attachment: As stated

**Potomac and Rappahannock Transportation Commission**

Budget-to-Actual Comparison

Six Months Ended December 31, 2009

**Departments & Grants Combined**

	YTD Budget	YTD Actuals	Variance \$	Variance %
VRE Offset	\$62,298	\$46,483	(\$15,815)	-25.39%
Farebox	\$3,976,438	\$4,678,703	\$702,265	17.66%
Subsidies	\$5,453,892	\$5,453,892	\$0	0.00%
Federal Grants	\$3,158,796	\$2,373,497	(\$785,299)	-24.86%
Fed/State/Local Carryforward	\$0	\$0	\$0	0.00%
State Grant Assistance	\$2,083,800	\$5,230,004	\$3,146,204	150.98%
Other*	\$400,002	\$380,292	(\$19,710)	-4.93%
<b>Total Revenue</b>	<b>\$15,135,226</b>	<b>\$18,162,871</b>	<b>\$3,027,645</b>	<b>20.00%</b>
Personal Services	1,525,998	1,459,244	\$66,754	4.37%
Employee Benefits	519,450	459,450	\$60,000	11.55%
Contractual Services	8,768,153	8,933,092	(\$164,939)	-1.88%
Fuel	1,561,350	1,126,423	\$434,927	27.86%
Other Services	668,075	468,174	\$199,901	29.92%
Capital Outlay	2,047,950	3,005,887	(\$957,937)	-46.78%
Debt Service	\$44,250	\$472,520	(\$428,270)	-967.84%
<b>Total Expenses</b>	<b>\$15,135,226</b>	<b>\$15,924,790</b>	<b>(\$789,564)</b>	<b>-5.22%</b>
<b>Net Income (Loss)</b>	<b>\$0</b>	<b>\$2,238,081</b>	<b>\$2,238,081</b>	

\* Other includes interest, advertising revenue and miscellaneous income

**Administration**

	YTD Budget	YTD Actuals	Variance \$	Variance %
VRE Offset	\$62,298	\$46,038	(\$16,260)	-26.10%
Farebox	0	0	\$0	0.00%
Subsidies	127,200	127,200	\$0	0.00%
Federal Grants	8,148	0	(\$8,148)	-100.00%
Fed/State/Local Carryforward	0	0	\$0	0.00%
State Grant Assistance	595,650	659,466	\$63,816	10.71%
Other*	27,900	13,389	(\$14,511)	-52.01%
<b>Total Revenue</b>	<b>\$821,196</b>	<b>\$846,093</b>	<b>\$24,897</b>	<b>3.03%</b>
Personal Services	\$522,900	\$468,400	\$54,500	10.42%
Employee Benefits	173,052	139,994	\$33,058	19.10%
Contractual Services	62,520	41,095	\$21,425	34.27%
Fuel	1,002	389	\$613	61.18%
Other Services	44,868	25,326	\$19,542	43.55%
Capital Outlay	16,854	3,142	\$13,712	81.36%
Debt Service	0	0	\$0	0.00%
<b>Total Expenses</b>	<b>\$821,196</b>	<b>\$678,346</b>	<b>\$142,850</b>	<b>17.40%</b>
<b>Net Income (Loss)</b>	<b>\$0</b>	<b>\$167,747</b>	<b>\$167,747</b>	

\* Other includes interest and miscellaneous income

**Potomac and Rappahannock Transportation Commission**

Budget-to-Actual Comparison

Six Months Ended December 31, 2009

**OmniRide**

	YTD Budget	YTD Actuals	Variance \$	Variance %
VRE Offset	\$0	\$135	\$135	0.00%
Farebox	3,568,800	4,236,416	\$667,616	18.71%
Subsidies	1,586,400	1,586,400	\$0	0.00%
Federal Grants	1,216,848	1,391,900	\$175,052	14.39%
Fed/State/Local Carryforward	0	0	\$0	0.00%
State Grant Assistance	821,802	1,043,938	\$222,136	27.03%
Other*	8,550	6,270	(\$2,280)	-26.67%
<b>Total Revenue</b>	<b>\$7,202,400</b>	<b>\$8,265,059</b>	<b>\$1,062,659</b>	<b>14.75%</b>
Personal Services	\$435,648	\$417,702	\$17,946	4.12%
Employee Benefits	151,098	131,978	\$19,120	12.65%
Contractual Services	5,036,287	4,957,921	\$78,366	1.56%
Fuel	1,237,050	905,071	\$331,979	26.84%
Other Services	189,971	129,455	\$60,516	31.86%
Capital Outlay	152,346	151,665	\$681	0.45%
Debt Service	0	0	\$0	0.00%
<b>Total Expenses</b>	<b>\$7,202,400</b>	<b>\$6,693,792</b>	<b>\$508,608</b>	<b>7.06%</b>
<b>Net Income (Loss)</b>	<b>\$0</b>	<b>\$1,571,267</b>	<b>\$1,571,267</b>	

\* Other includes interest and miscellaneous income

**OmniLink**

	YTD Budget	YTD Actuals	Variance \$	Variance %
VRE Offset	\$0	\$128	\$128	0.00%
Farebox	407,638	442,287	34,649	8.50%
Subsidies	3,064,146	3,064,146	0	0.00%
Federal Grants	342,648	346,176	3,528	1.03%
Fed/State/Local Carryforward	0	0	0	0.00%
State Grant Assistance	502,650	605,508	102,858	20.46%
Other*	8,550	858	(7,692)	-89.96%
<b>Total Revenue</b>	<b>\$4,325,632</b>	<b>\$4,459,103</b>	<b>\$133,471</b>	<b>3.09%</b>
Personal Services	\$482,250	\$487,548	(\$5,298)	-1.10%
Employee Benefits	165,348	159,856	\$5,492	3.32%
Contractual Services	3,197,050	3,142,496	\$54,554	1.71%
Fuel	323,298	220,963	\$102,335	31.65%
Other Services	81,888	53,862	\$28,026	34.22%
Capital Outlay	75,798	227,916	(\$152,118)	-200.69%
Debt Service	0	0	\$0	0.00%
<b>Total Expenses</b>	<b>\$4,325,632</b>	<b>\$4,292,641</b>	<b>\$32,991</b>	<b>0.76%</b>
<b>Net Income (Loss)</b>	<b>\$0</b>	<b>\$166,462</b>	<b>\$166,462</b>	

\* Other includes interest and miscellaneous income

**Potomac and Rappahannock Transportation Commission**

Budget-to-Actual Comparison

Six Months Ended December 31, 2009

**Marketing**

	YTD Budget	YTD Actuals	Variance \$	Variance %
VRE Offset	\$0	\$182	\$182	0.00%
Farebox	0	0	0	0.00%
Subsidies	45,300	45,300	0	0.00%
Federal Grants	152,250	148,059	(4,191)	-2.75%
Fed/State/Local Carryforward	0	0	0	0.00%
State Grant Assistance	43,548	54,014	10,466	24.03%
Other*	355,002	359,775	4,773	1.34%
<b>Total Revenue</b>	<b>\$596,100</b>	<b>\$607,330</b>	<b>\$11,230</b>	<b>1.88%</b>
Personal Services	\$85,200	\$85,594	(\$394)	-0.46%
Employee Benefits	29,952	27,622	\$2,330	7.78%
Contractual Services	125,298	59,703	\$65,595	52.35%
Fuel	0	0	\$0	0.00%
Other Services	351,348	259,531	\$91,817	26.13%
Capital Outlay	4,302	634	\$3,668	85.26%
Debt Service	0	0	\$0	0.00%
<b>Total Expenses</b>	<b>\$596,100</b>	<b>\$433,084</b>	<b>\$163,016</b>	<b>27.35%</b>
<b>Net Income (Loss)</b>	<b>\$0</b>	<b>\$174,246</b>	<b>\$174,246</b>	

\* Other includes advertising revenue

**Capital Improvements**

	YTD Budget	YTD Actuals	Variance \$	Variance %
VRE Offset	\$0	\$0	\$0	0.00%
Farebox	0	0	0	0.00%
Subsidies	630,846	630,846	0	0.00%
Federal Grants	1,438,902	487,362	(951,540)	-66.13%
Fed/State/Local Carryforward	0	0	0	0.00%
State Grant Assistance	120,150	2,867,078	2,746,928	2286.25%
Other*	0	0	0	0.00%
<b>Total Revenue</b>	<b>\$2,189,898</b>	<b>\$3,985,286</b>	<b>\$1,795,388</b>	<b>81.99%</b>
Personal Services	\$0	\$0	\$0	0.00%
Employee Benefits	0	0	\$0	0.00%
Contractual Services	346,998	731,877	(\$384,879)	-110.92%
Fuel	0	0	\$0	0.00%
Other Services	0	0	\$0	0.00%
Capital Outlay	1,798,650	2,622,530	(\$823,880)	-45.81%
Debt Service	44,250	472,520	(\$428,270)	-967.84%
<b>Total Expenses</b>	<b>\$2,189,898</b>	<b>\$3,826,927</b>	<b>(\$1,637,029)</b>	<b>-74.75%</b>
<b>Net Income (Loss)</b>	<b>\$0</b>	<b>\$158,359</b>	<b>\$158,359</b>	