

**NOTE: The PRTC Operations Committee will not meet on January 8<sup>th</sup>.**

POTOMAC AND RAPPAHANNOCK  
TRANSPORTATION COMMISSION (PRTC)

OFFICIAL COMMISSION MEETING

AGENDA

DATE: January 8, 2009  
TIME: 7:00 p.m.  
LOCATION: PRTC Transit Center  
14700 Potomac Mills Road, 2<sup>nd</sup> Floor  
Woodbridge, VA 22192-6811

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1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
- [Jones] 5. CITIZENS' TIME
- [Jones] 6. PRESENTATIONS
  - A. First Transit General Manager Robb Howell – Employee Recognition and Operations Report – [Verbal –No Attachment]
  - ~~B. FY 2010 Budget – Preliminary Observations by PRTC Executive Director Alfred Harf and Open Discussion – [Presentation]~~
- [Jones] 7. APPROVAL OF MINUTES – December 4, 2008  
[Attached Resolution Recommended]
- [Jones] 8. AGENDA APPROVAL – January 1, 2009  
[Attached Resolution Recommended]

- [Jones]
9. CONSENT AGENDA APPROVAL – January 1, 2009  
[Attached Resolution Recommended]
- A. Treasurer’s Report – [Attached Resolution Recommended]
  - B. Authorization to Budget and Appropriate \$425,000 of the City of Manassas Gas Tax Funds for Transportation Projects in the City and Un-appropriate \$325,000 of the City of Manassas Gas Tax Funds from the FY 2009 Street Paving Program – [Attached Resolution Recommended]
  - C. Authorization to Un-appropriate \$250,000 of the City of Manassas Gas Tax Funds for Dean Drive Extended Project – [Attached Resolution Recommended]
  - D. Authorization to Budget and Appropriate \$500,000 of the City of Manassas Park’s 2% Motor Fuels Tax Funds for the Manassas Drive and Mathis Avenue Intersection Improvement Project – [Attached Resolution Recommended]

- [Zehner]
10. VIRGINIA RAILWAY EXPRESS (VRE)
- A. Operations Board Meeting Agenda and Minutes (Hand Out at the Meeting) of December 19, 2008 – [Information – Attachment]
  - B. Chief Executive Officer’s Report (Dec 08) – [Information – Attachment]
- FY 2010 Budget – Preliminary Observations by PRTC Executive Director Alfred Harf and Open Discussion – [Presentation]**
- C. Referral of the Revised FY 2009 and Recommended FY 2010 VRE Operating and Capital Budget Options to the Commissions and Localities – [Attached Resolution Recommended]
  - D. Authorization to Extend Amended Operating/Access Agreement with CSXT – [Attached Resolution Recommended]
  - E. Authorization to Extend Amended Operating/Access Agreement with Norfolk Southern – [Attached Resolution Recommended]

- [Jones] 11. CHAIRMAN'S TIME
- A. Nomination for PRTC Executive Committee and the VRE Operations Board Appointments in 2009 – [Attached Resolution Recommended]
- [Harf] 12. EXECUTIVE DIRECTOR'S TIME
- A. Executive Director's Report – [Attachment – Information]
- B. Action Items:
1. Annual Authorization for Bus Schedule and Stop Display Inserts Using On-Call Consultant (SmartMaps) – [Attached Resolution Recommended]
  2. Authorization to Execute Change Order No. 11 Related to PRTC-First Transit Contract – [Attached Resolution Recommended]
  3. Approval of Testimony for the Commonwealth Transportation Board (CTB) Public Hearing on Proposed Six-Year Plan – [Attached Resolution Recommended]
- C. Information Items:
1. PRTC Service Performance Reports – [Hand out at the meeting]
  2. PRTC Budget-to-Actual Comparison – [Attachment]
  3. Fleet Maintenance Audit – [Attachment]
  4. Communications:
    - a. Related to Funding – [Attachment]
    - b. Related to Jurisdiction – [Attachment]
    - c. General Interest – [Attachment]
- [Jones] 13. OTHER BUSINESS/COMMISSIONERS' TIME
- [Jones] 14. ADJOURNMENT

NEXT MEETING: Thursday, February 5, 2009, 7:00 p.m.

LOCATION: PRTC Transit Center  
14700 Potomac Mills Road, 2<sup>nd</sup> Floor  
Woodbridge, VA 22192-6811  
Main # (703) 583-7782  
Fax #: (703) 583-13