



Virginia Railway Express Operations Board

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AGENDA ITEM 9-A INFORMATION ITEM

TO: CHAIRMAN JENKINS AND THE VRE OPERATIONS BOARD

FROM: DALE ZEHNER

DATE: MAY 16, 2008

RE: DELEGATION OF AUTHORITY PLAN

In November and December of 2007, the Operations Board and Commissions, respectively, adopted the final phase of a delegation of authority plan to be implemented July 1, 2008. As next month's meeting will be the final month of the current delegation of authority, presently limited to financial decisions \$1,000,000 or less, a reminder of the changes is provided below.

Effective July 1, 2008, the Commissions will delegate to the Operations Board:

- Full authority on spending, provided the amount is included in the annual budget and six-year financial plan.
- The ability to execute other contractual agreements not excluded by the Master Agreement.
- Approval of fare tariffs if consistent with annual budgets and six-year financial plans.
- Determination of the discretionary spending authority of VRE's CEO.
- Determination of the level of compensation of VRE's CEO within the confines of VRE's approved budget.

The following responsibilities are not being delegated and will remain at the Commission level:

- Amendments to the Master Agreement.
- Hiring and termination of the Chief Executive Officer.
- Statewide and federal grant applications.
- Approval of legislative agendas and the strategic plan.

- Sale or purchase of real property and equipment in the Commissions' name.
- Other major policies such as terms for new entrants.
- Other actions reserved for the Commissions by the Master Agreement, such as approving annual budgets/six-year financial plans.
- Approval of CSX and NS Operating Access Agreements.
- Approval of Amtrak or other Operating Agreements.
- Insurance Agreements.