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Alfred H. Harf
Executive Director
Potomac & Rappahannock Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192

April 28, 2010

Dear Mr. Harf:

This letter is to confirm First Transit's intent to utilize fingerprinting as a means for background checks of our employees at PRTC, replacing the current zone check. By doing so, First Transit will have enhanced its background checking capabilities over the current zone check in the following ways:

- The approved fingerprint check is a two level procedure (the State and the FBI); it is based purely on the fingerprint biometric and with current technology will achieve an accuracy rate of about 99.9%, irrespective of the accuracy of the personal data. The system utilized by the State is provided by one of the top three vendors in the USA (in accuracy terms) and will identify offenders convicted within the State and local courts.
- The second level of checking with the FBI system will identify offenders from within the entire population of the USA and will include all federal offences, felonies, reported misdemeanors and other convictions utilizing the biometric capability. The State/FBI capability is the standard used by law enforcement and the criminal justice system.
- The special zone check, put into place by First Group (in addition to its background checking standard) to cater for PRTC's background checking needs encompasses all County, State and Federal Courts within a 100 mile radius of the PRTC location. Notwithstanding the thorough nature of this check it is text based and relies on the offender providing the correct name and personal details at the time of the Arrest/Court appearance. It does not compensate for false identities unless discovered during due process. This standard text based check is normally around 80% accurate, as opposed to the 99.9% accuracy of the biometric system.

First Transit will continue to perform our company standard checks to ensure more minor offenses that may not have required finger printing are captured as well. We effectively utilize similar systems in other states across the country and additionally have a biometric expert on staff at our corporate office at our disposal.

I hope the enhancements listed above provide PRTC the assurances needed to allow First Transit to cease the Zone check upon the implementation of the fingerprinting method. It is our belief that the zone check would be redundant and unnecessary once fingerprinting ensues.

Please let me know if you require further detail or have additional questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim McCann", written over a white background.

Tim McCann
Region Vice President
First Transit, Inc.