

NOTE: There is no Operations Committee meeting on September 6th.

POTOMAC AND RAPPAHANNOCK
TRANSPORTATION COMMISSION

OFFICIAL COMMISSION MEETING

AGENDA

DATE: September 6, 2007
TIME: 7:00 p.m.
LOCATION: PRTC Transit Center
14700 Potomac Mills Road, 2nd Floor
Woodbridge, VA 22192-6811

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
- [Gibbons] 5. CITIZENS' TIME
- [Gibbons] 6. PRESENTATIONS
 - A. First Transit General Manager Carey Roessel – Employee Recognition and Operations Report – [Verbal – No Attachment]
 - B. Department of Rail and Public Transportation (DRPT) Presentation on HOT Lanes Transit Planning Study Status
- [Gibbons] 7. APPROVAL OF MINUTES – July 5, 2007
[Attached Resolution Recommended]
- [Gibbons] 8. AGENDA APPROVAL – September 6, 2007
[Attached Resolution Recommended]

- [Gibbons] 9. CONSENT AGENDA APPROVAL – September 6, 2007
[Attached Resolution Recommended]
- A. Treasurer’s Report of May 31 and June 30, 2007 – [Attached Resolution Recommended]
 - B. Special Recognition Award for Finance Staff – [Attached Resolution Recommended]
 - C. Adoption of Bus Shelter Siting Plan – [Attached Resolution Recommended]
- [Zehner] 10. VIRGINIA RAILWAY EXPRESS (VRE)
- A. Operations Board Meeting Agenda and Minutes of August 17, 2007 – [Attachment – Information]
 - B. Chief Executive Officer’s Report (Aug 07) – [Attachment – Information]
 - C. Authorization to Award a Contract for the Construction of a Parking Garage at the Manassas Station – [Attached Resolution Recommended]
 - D. Authorization to renew the Manassas Warehouse Lease – [Attached Resolution Recommended]
 - E. Authorization to Ratify Storm Water Best Management Practices Agreement – [Attached Resolution Recommended]
 - F. Referral of Preliminary FY 2009 VRE Operating and Capital Budget to the Commissions – [Attached Resolution Recommended]
- [Gibbons] 11. CHAIRMAN'S TIME
- [Harf] 12. EXECUTIVE DIRECTOR'S TIME
- A. Executive Director’s Report – [Attachment – Information]

B. Action Items:

1. Authorization to Award a Construction Contract for the Bus Yard Expansion – [Attached Resolution Recommended]
2. Approval of PRTC's FY2009 Budget Guidelines – [Attached Resolution Recommended]
3. Authorization to Purchase Eleven OmniRide Buses – [Attached Resolution Recommended]
4. Authorization for the Executive Director to Award Vehicle Maintenance Audit Consultant Services to Transit Resource Center – [Attached Resolution Recommended]
5. Authorization to Award a Contract for Facility Condition Assessment and Facility Asset Management Program Services – [Attached Resolution Recommended]
6. Authorize the Executive Director to Contract for Security Services -- [Attached Resolution Recommended]
7. Authorization for the Executive to Award a Contract to TwinVision, na, Inc. for the Purchase and Installation of LED Destination Signs for Thirteen Model Year 2000 Orion Buses – [Attached Resolution Recommended]
8. Convene into Closed Meeting – [Attached Resolution Recommended]
9. Certification of Closed Meeting – [Attached Resolution Recommended]
10. Action Items Reported out of Closed Meeting – [No Attachment]

C. Information Items:

1. Fleet Maintenance Remedial Action Plan – [Attachment]

2. Revenue Room Remedial Action Plan – [Attachment]
3. First Transit Fourth Year Evaluation – [Attachment]
4. Motor Fuels Tax Collections Progress Report – [Attachment]
5. Virginia Vanpool Insurance Program – [Attachment]
6. Why Mobility Matters to Personal Life (7/07) – [Attachment]
7. PRTC Service Performance Reports – [Hand out at the meeting]
8. PRTC Budget-to-Actual Comparison – Twelve Months ended June 30, 2007 and One Month Ended July 31, 2007 (the last of the reconciliations associated with the year-end close-out were still being worked on at the time of the Board package mail out, so the financial report will be separately distributed before the September 6th Commission meeting) – [Hand out at the meeting]
9. Communications:
 - a. Related to Funding – [Attachment]
 - b. Related to Jurisdiction – [Attachment]
 - c. General Interest – [Attachment]

[Gibbons] 13. OTHER BUSINESS/COMMISSIONERS' TIME

[Gibbons] 14. ADJOURNMENT

NEXT MEETING: Thursday, October 4, 2007, 7:00 p.m.

LOCATION: PRTC Transit Center
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 Woodbridge, VA 22192-6811
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