

**POTOMAC AND RAPPAHANNOCK
TRANSPORTATION COMMISSION**

RESOLUTION

MOTION: _____

RESOLUTION NO. 07-09-___

OFFICIAL COMMISSION MEETING

SECOND: _____

SEPTEMBER 6, 2007

**RE: AUTHORIZATION TO AWARD A CONSTRUCTION CONTRACT
FOR THE BUS YARD EXPANSION**

WHEREAS, the Potomac and Rappahannock Transportation Commission (PRTC) is now storing 112 buses in a facility designed to accommodate 88 buses, and storing 10 buses and staff vehicles off-site; and

WHEREAS, Greenhorne & O'Mara was selected through a competitive process for the engineering and design of the bus yard expansion; and

WHEREAS, PRTC issued an invitation for bids (IFB #07-11) to procure a contractor for the construction of the bus yard expansion; and

WHEREAS, Finley Asphalt and Sealing was the lowest responsive and responsible bidder, with a bid price of \$1,090,476; and

WHEREAS, the Invitation for Bids (IFB) used for this procurement excluded an enhanced lighting plan needed for security purposes that has always been an integral part of the yard expansion project, because the lighting plan was still being developed; and

WHEREAS, the incorporation of this lighting plan as a change order to the project was seen by management as a sensible approach to expedite the start of construction of the yard expansion; and

WHEREAS, the enhanced lighting plan is expected to cost not more than \$150,000 by Greenhorne & O'Mara's estimate; and

WHEREAS, funding for the construction of the bus yard expansion and the enhanced lighting plan is provided for in the commission's adopted VRA load package; and

ITEM 12-B.1

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NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to award a contract to Finley Asphalt and Sealing for the construction of the bus yard expansion in the amount of \$1,090,476.

BE IT FURTHER RESOLVED that the Commission also authorizes the execution of Change Order Number One for implementation of the enhanced lighting plan, in an amount not to exceed \$150,000.

BE IT FURTHER RESOLVED that the Commission also authorizes the establishment of a 15% contingency allowance that the Executive Director may tap to cover any unforeseen costs that may arise during the course of construction.

September 6, 2007

TO: Chairman Gibbons and Commissioners

FROM: Alfred H. Harf
Executive Director

RE: Authorization to Award a Construction Contract for the Bus Yard
Expansion

Recommendation:

Authorize the Executive Director to: award a contract for construction of the bus yard expansion to Finley Asphalt and Sealing in the amount of \$1,090,476; execute a change order for a lighting plan that has always been envisioned as part of the project but was not included in the specification because it was still in a formative state; and tap a 15% "contingency allowance to cover the costs of unanticipated expenses that may arise during the course of construction.

Background:

At its December 7, 2006 meeting, the Commission authorized the Executive Director to issue an Invitation for Bids (IFB) for the construction of the Potomac and Rappahannock Transportation Commission's (PRTC) bus storage yard expansion.

A procurement (IFB #07-11) commenced on June 29, 2007, with bids due no later than August 8, 2007. Four firms submitted very close bids, and Greenhorne & O'Mara (PRTC's designer on this project) reviewed all bids for completeness and errors. The lowest responsive and responsible bidder is Finley Asphalt and Sealing.

Management is recommending that a contract be awarded to Finley Asphalt and Sealing in the amount of \$1,090,476. Management is also recommending that the Commission approve a change order in the amount of not more than \$150,000 for the installation of enhanced lighting in the yard as called for by a security assessment Prince William County's law enforcement staff completed at PRTC's request some time ago. A plan for this enhanced lighting was under development when the balance of the project specifications were finished in the spring and, in the interest of expediting the start of yard expansion construction, it was decided to handle the enhanced lighting as a change

order rather than holding up the procurement solicitation until the lighting plan was completed. The \$150,000 cap is an estimate furnished by Greenhorne & O'Mara, informed by a cost quote furnished by the sub-contractor that will be performing this work – all that is still awaited is Finley Asphalt's cost quote for overseeing the sub-contractor's work.

Finally, management is recommending the establishment of a 15% contingency allowance -- \$163,571 -- that the Executive Director can tap to cover the costs of any unforeseen expenses which may arise during the course of the construction.

All told, the authorizations sought here total \$1,404,047 (including the contingency allowance).

Fiscal Impact:

Funding for construction of the bus yard expansion is provided for in the Commission's adopted VRA loan package.